

The University of Louisiana at Monroe

College of Arts and Sciences Curriculum Committee

Meeting of February 15, 2011

Arts and Sciences Conference Room - ADMN 1-47

Dr. Dara Engler (Chair) called the meeting to order at 3:15 p.m.

Members present: Claudia Grinnell, Preston Jones, Chris Michaelides, John Rodriguez, Tom Sasek (Secretary), Josh Stockley, and Brent Strunk

Member absent: Ralph Zehnder (*excused*).

Dean Cass addressed the ASCC to discuss impending curriculum changes as a result of consolidation and program elimination that may occur this Spring.

New Business:

Proposals From:

1. Department of Biology.

Catalog Change: pg. 23, Undergraduate Catalog. Update course numbers on the pre-professional advising page.

Catalog Change: pg. 164, Undergraduate Catalog. Add a statement regarding lab fees in the preamble.

Course Change: BIOL 1014, 1015, 1016 and 1017 (Anatomy & Physiology). Prerequisite change. Remove requirement for co-registration in lecture and lab; add requirements for grade of "C" or better in the sequence.

Course Change: BIOL 2001, 2020, 2028, 2050, 3002, 3008, 3010, 3016, 3030, 3032, 4111, 4112, 4113, 4114, 4004, 4008, 4017, 4019, 4022, 4030, 4034, 4036, 4040, 4044, 4051, 4060, 4062, 4066, 4068, 4070, 4072, 4076, 4078, 4080, 4082, 4084, 4086 and 4088. Add requirement for "C" or better in certain prerequisites.

Accepted. The ASCC recommended the following changes to the forms:

- Still some inconsistencies in the phrasing of "C" or better in courses not addressed in the proposal (see, for example, BIOL 1022).

2. Department of English:

Catalog Change: ENGL 5022 (Special Topics in English), pg.48, Graduate Catalog. Revise course description to reflect content better.

Course Closure: ENGL 4041, Undergraduate Catalog.

Catalog Change: Clarify creative writing requirements, pg. 48, Graduate Catalog.

Course Change: ENGL 0090, Reduce credit hours from 5 to 3.

Course Addition: ENGL 4099, Senior Capstone.

Accepted. The ASCC recommended the following changes to the forms:

- One cover memo is required for the packet of 5 proposals, briefly summarizing each.
- ENGL 5022 – “Max 6 cr.” Should be moved to the beginning of the course description to match other course descriptions.
- ENGL 4041 – Must use the COURSE CLOSURE FORM for this action.
- ENGL 4099 – Course descriptions on the various forms do not match. Since changes in the Degree Plan will occur in the catalog, a CHANGE IN DEGREE PLAN FORM is required. Add “Department of English” on the routing form for the convenience of the committees.

3. **Department of Mathematics:**

Change in Degree Plan: Remove MATH 3080 and 4017 or 4025 as required courses.

Accepted. The ASCC recommended the following changes to the forms:

- On p. 204 of the catalog, the number of hours was not changed from 39 hours to 33.
- On p. 99 of the catalog, the number of hours was not changed from 125 hours to 119.

4. **VAPA, Department of Music:**

Change in Degree Plan: Bachelor of Music, Bachelor of Music Education-Instrumental, Bachelor of Music Education- Vocal, Bachelor of Music Education- Vocal/Instrumental. Reduce the degree requirements to 120 hours.

Catalog Change: pgs. 208-209, Undergraduate Catalog. Change music ensemble credit hours to zero.

Course Change: MUSC 4035, 4033, 4003, 2008, 4023, 4027, 2011, 4029, 2014, 2007, 4026, 2013, 4034, 2006, 2012, 3028, and 3031. Add zero credit option to course descriptions.

Accepted. The ASCC recommended the following changes to the forms:

- Cover Memo – P. 4, paragraph 2, remove controversial statements in first sentence. P. 4, paragraph 4, wording errors in last sentence.
- BME-Vocal degree plan – the number of hours in the Junior year appear to be in error.
- It would be helpful if the course change forms were in numerical order to facilitate discussion of the proposal.
- In several courses, “formerly MUSC XXXX” was removed in the revised course descriptions. This may only be done if the course number change occurred more than 5 years ago.
- Errors in the packet – 4 copies of catalog page 101. Missing pages 117, 118, 208, 209.

- Not all of the proposed changes were indicated on the catalog pages.
- MUSC 4033 – Add “Music and music education majors must enroll for zero credit” to the course description.
- MUSC 2011 – Delete the last sentence of the “Reasons for change”.
- MUSC 2014 – Course number typo: 2104.
- MUSC 4026 – Course number typo: 4206.
- The use of * and ** in the degree plans was not consistent and in some plans conflicted with other footnotes.

5. **Social Work:**

Course Change: SOCW 3003, pg. 227, Undergraduate Catalog.

Course Change: SOCW 3005, pg. 227, Undergraduate Catalog.

Course Change: SOCW 3020, pg. 227, Undergraduate Catalog.

Accepted. The ASCC recommended the following changes to the forms:

- ROUTING FORM – Add Department of Social Work for the convenience of the committees.
- SOCW 3005 – The first part of the course description should be bold. A period was missing at the end of the course description.
- SOCW 3020 – Prerequisite should not be hyphenated.
- The course descriptions on the CATALOG CHANGE FORMS and the edited catalog pages were not consistent.

The next meeting will be Mar. 22nd, 3:15pm, ADMN 1-47.

Adjourned: 5:45 pm.

Submitted by Thomas Sasek, ASCC Secretary.